

DONYATT PARISH COUNCIL

Minutes of the meeting held on 09th September 2025 @ 7pm in the David Willis Room, Donyatt Village Hall.

Present@ Cllr D Light, Chairman, Cllrs K Light, S Payne, G Wilson & J McKenzie.

25/70 Public question time including Somerset County councillor reports. No members of the public were present and no ward Councillor report had been received.

25/71 To receive any apologies for absence. Cllr J Attlesey

25/72 To receive any declarations of interest and approve any dispensations. None were received.

25/73 To approve minutes of the meeting held on 15th July 2025. The minutes were approved and signed.

25/74 Review action points and update from last meeting held on 15th July 2025

- a. Drainage works at Stibbear Lane. Noted that since the completion of these works, heavy rain has not resulted in localised flooding.
- b. Update re Cycleway Chard- Ilminster. Noted that localised clearance had been completed by a local volunteer. **Clerk to email thanks.** Clearance of cycle path from Chard – through Ilminster will continue according to seasonal requirements.
- c. Flood Alleviation Plans – updates. Noted that roadside gutters need clearing, in places they overgrow the gutters and prevent drainage. SC Highways have indicated that further works will be scheduled for the 2026/7 budget. Clerk noted that emails going back to 2021 this budget provision has been noted on several occasions. Cllr McKenzie will review the flood prevention grant form and submit it if appropriate. **Clerk to send form to Cllr McKenzie.**

25/75 FINANCIAL REPORTS

- a) Approve & sign Bank statements to date. Noted and signed.
- b) Current account £2119.85 Instant access Account £16045.50 Total funds held: £18995.45. Noted
- c) To approve and sign bank reconciliations. Noted & signed
- d) Payment requests for authorisation. – Authorised. Clerk noted that the WFH allowance should have been paid at £26pcm not £10pcm. **Agreed that Clerk will send through backdated figures.**
- e) Pre budget planning/requests. Clerk noted that in the absence of Cllr Osborne the PC were not able to ascertain any potential election costs. **Clerk to chase and confirm election costs for casual vacancies and dates of cyclical elections. Clerk to contact SC Highways and request drain clearance schedule. Jetting is carried out on an ad-hoc/request basis.**

25/76 ONGOING ISSUES

- Traffic calming measures through Sea. The introduction of the 40mph limit is proving effective. Further signage and evaluation will be implemented prior to formal completion of the project.
- Canal Way – update. Construction of the first 97 units will commence in March 2026 with occupation commencing in September 2026.

- Drainage & Flood Prevention – Flood alleviation plans/flooding through Sea. Cllr McKenzie reported that local Sea residents remained concerned re flooding, some low level ditch clearance has been carried out. Flood prevention grants are available to local communities, not just to the Parish. [See item 25/74c](#)

25/77 Planning Applications:

- a) **Proposal:** Replace existing conservatory, garage and porch with the erection of a single storey side extension, new detached garage and new porch. Erection of a two storey extension to rear and change of use of part of land to the north to residential garden
Location: Burridge Cottage Stibbear Lane Donyatt Ilminster Somerset TA19 0SQ
Applicant: Mr James Attlesey
Application Type : Full Application
Application Number: 25/01973/FUL
Link to related documents: [25/01973/FUL | Replace existing conservatory, garage and porch with the erection of a single storey side extension, new detached garage and new porch. Erection of a two storey extension to rear and change of use of part of land to the north to residential garden | Burridge Cottage Stibbear Lane Donyatt Ilminster Somerset TA19 0SQ](#) . Clerk to reply noting no objections and requesting inclusion of rainwater harvesting and installation of photovoltaic panels.
- b) **Proposal:** The erection of a detached four bedroomed dwelling, replacing the fall-back Class Q (Approval No: 24/00425/PAMB) scheme, for two one bedroomed units
Location: Sea Mills Farm Greenway Dowlish Ford Ilminster Somerset TA19 0SF
Applicant: Mr and Mrs N Charles
Application Type : Full Application
Application Number: 25/02079/FUL
Link to related documents: [25/02079/FUL | The erection of a detached four bedroomed dwelling, replacing the fall-back Class Q \(Approval No: 24/00425/PAMB\) scheme, for two one bedroomed units | Sea Mills Farm Greenway Dowlish Ford Ilminster Somerset TA19 0SF](#) . Clerk to reply noting no objections and requesting inclusion of rainwater harvesting and installation of photovoltaic panels.

- 25/78** **Grit bins** – SC request confirm location and status. Confirmed that bins remain in noted locations and do not require extra filling.
- 25/79** **Parish Matters:** Flytipping at Watery Lane. Noted that some of watery lane is outside Donyatt Parish. Clerk to contact Donyatt Despatch advising resident that if they witness flytipping this can be reported to Avon & Somerset Police Force.
- 25/80** **Footpath maintenance.** After discussion it was agreed that landowners are responsible for maintaining footpaths. DPC are unable to use public funds for maintenance of areas/facilities that are owned by a third party.
- 25/81** **Clerk/Cllr training.** Clerk noted that Cllr training is available and recommended for all Cllrs to update their knowledge base. Noted that Cllrs are not willing to use public funds for a perceived irrelevant matter. Clerk intends to commence CiLCA in December 2025. The cost is circa £795 which will be split across three councils. DPC is happy for Clerk to identify and complete relevant training webinars/events. Study time for CiLCA to be confirmed, there are five in person days in Wells & a time commitment of 200hrs over 12 months.

- a. SC Playing Pitch Strategy
- b. SC Invest Somerset
- c. SC Consultation on D Sunday parking charges
- d. Flags & Painting on roads.

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| 09/09/2025 | PATAS | Audit fee | 165.00 |
| 09/09/25 | Clerk | Increment/rate increase/backpay | £107.20 |
| 09/09/2025 | DVH | Hall Hire/July | 16.00 |
| 09/09/2025 | DVH | Hall Hire/September | 16.00 |
| 09/09/25 | NALC | Clerk training 50% | 21.00 |
| REGULAR PAYMENTS TO NOTE | | | |
| Salary | SO | 28 th monthly | 361.55 |
| HMRC | SP | 28 th monthly | 82.26 |
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Meeting closed at 20.45hrs

Next meeting November 11th @ 7pm.